In Confidence

Post: Deputy Catering Supervisor  
Closing Date: Thursday 19 December 2013

Experience and skills*

As part of the online application process, you will be asked to provide one or two specific examples of past achievement and/or training to demonstrate how you meet each criterion. Below are the criteria that have been identified as being essential or desirable for this post.

*When providing answers to these statements, we recommend that you refer to the downloadable Guidance and Interview tips sheet.*

**Essential:**

01. Relevant supervisory experience in a similar self-service style position, working in a high volume, high quality establishment

02. The ability to lead, manage and motivate staff as part of a team often under pressure, and to prioritise workload to deliver a high quality service and meet changing deadlines

03. Good interpersonal skills and experience of providing excellent customer service to a variety of people, including answering queries and managing expectations

04. Must have good communication skills, both written and oral, and able to build effective relationships and relate to people at all levels and from diverse backgrounds

05. An ability to demonstrate a high degree of flexibility and adaptability and be able to work effectively in a pressurised environment