COMPETENCY SECTION

REF NUMBER: D10124

In Confidence

Post: Ticketing and Retail System Manager
Closing Date: Tuesday 31 December 2013

Experience and skills*

As part of the online application process, you will be asked to provide one or two specific examples of past achievement and/or training to demonstrate how you meet each criterion. Below are the criteria that have been identified as being essential or desirable for this post.

When providing answers to these statements, we recommend that you refer to the downloadable Guidance and Interview tips sheet.

Essential:

01. Considerable experience of administration, management and development of systems in a commercial environment

02. Experience of, or an aptitude for, supporting IT systems in a retail environment or visitor attraction

03. Demonstrable experience of improving/enhancing website administration and support to meet business needs

04. Highly organised with the ability and flexibility to meet tight deadlines cooperatively, and with meticulous attention to detail.

05. Experience of working effectively within a team to achieve common goals, including involving and supporting others and sharing information and best practice

Desirable:

06. An interest in Parliament and its history

07. Experience of working with Ticketing or EPOS systems